

## **Security of information**

We will store and process personal data relating to you (and any of your management or employees who deal with us in respect of your insurance requirements) and we may share this data with other companies in the Carroll group for the purposes of policy or claims administration, business analysis and marketing. We are registered under the Data Protection Act 1998 and undertake to comply with the provisions of this Act in all our dealing with your personal data.

In the course of our business we receive, create and store documents and data which refer to the insurance affairs or risk profile of clients and prospective clients, both in paper and electronic form. We recognise our responsibility to protect this information and to disclose it only in the interests of our clients, within our company to those who require it for their work and otherwise in accordance with directions from duly authorised regulators or following due legal process.